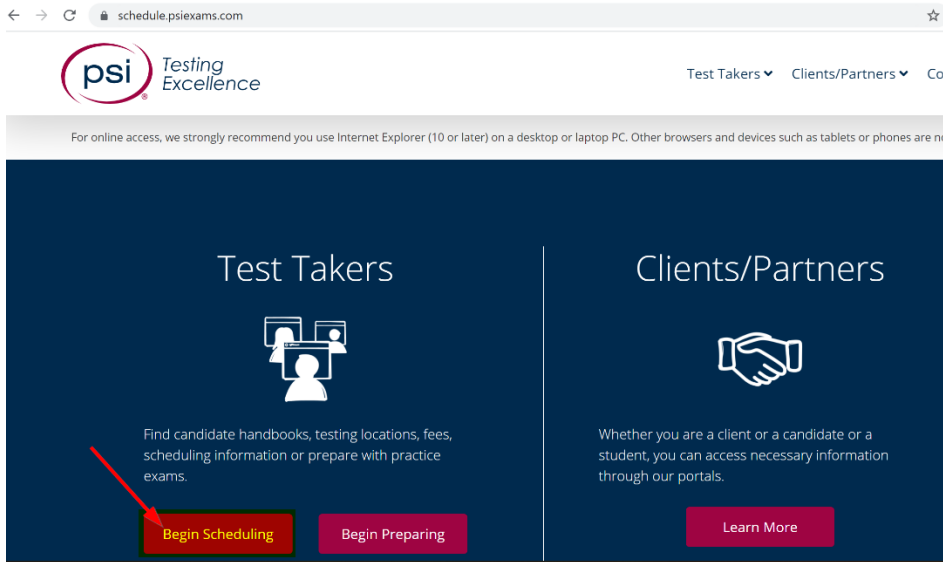


To schedule your exam, call PSI at 855-579-4641 or visit their website: <https://schedule.psiexams.com/>
If you schedule online, follow the below steps.

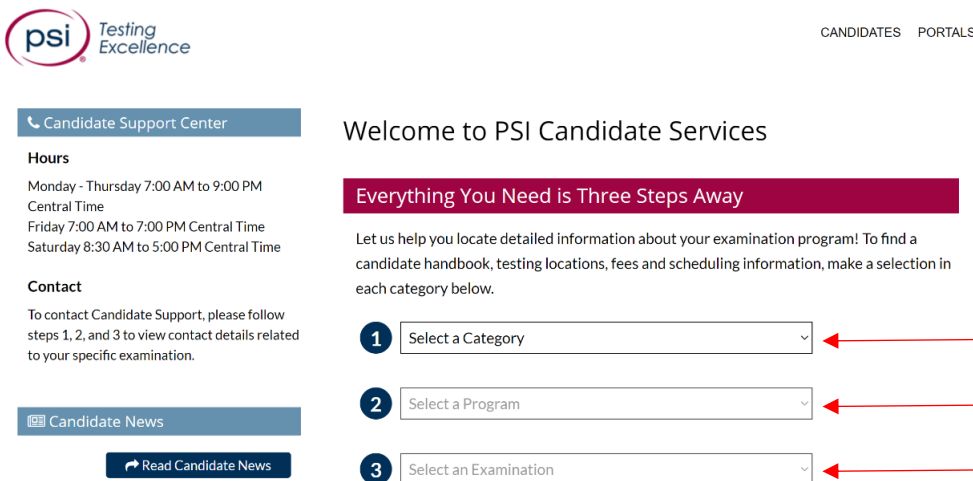
1. Visit PSI's website: <https://schedule.psiexams.com/>
2. Once on PSI's website, select the *Begin Scheduling* button.



2. Fill out the *Three Categories*:

1. **Category:** Healthcare
2. **Program:** Hospice Medical Director Certification Board
3. **Examination:** Hospice Medical Director Certification Board Examination for the Initial Exam, Continuing Certification Program Examination for the Recertification Exam.

Once you select the *Examination*, the page will automatically populate to the next step.



3. Select the **Register for this Exam** button.



CANDIDATE:

Hospice Medical Director Certification Board
Continuing Certification Program Examination

Candidate Support Center Information

(855) 579-4641

[View Candidate Handbook](#) [View Sponsor's Website](#) [Locate Testing Center](#) [Register for this Exam](#) [Reschedule this Exam](#)

4. You will need to login with your **PSI Username and Password**. If you don't have a PSI login, select **New User**.

Log In



Please enter your login information. Passwords are case sensitive.

User name:

Password:

Log In

[New user?](#)

[Forgot your password?](#)

[Forgot your user name?](#)

If special accommodations are being requested, do not continue with the online registration process and contact PSI at 800-367-1565, ext. 6750 to schedule your examination.

5. On the **New User** page, enter all the required information. **Note:** Register using your Assigned ID# not your SSN (your Assigned ID# is your HMDCB/PSI ID#, this can be found under the **Exam Details** section in the [My HMDCB Certification Center](#)).



Please complete the information below. Required fields are displayed in orange.

Choose a user name and password

Choose a user name: (8 to 20 characters in length)

Choose a password: (Case Sensitive. 8 to 20 characters in length)

Re-enter password:

Enter your personal identification information

First Name:

Middle Name:

Last Name:

Zip Code:

(5 Digits. For addresses outside of the United States, please enter 00000.)

SSN OR Assigned ID#: (9 characters, no spaces or dashes)

Verify SSN OR Assigned ID#:

Continue

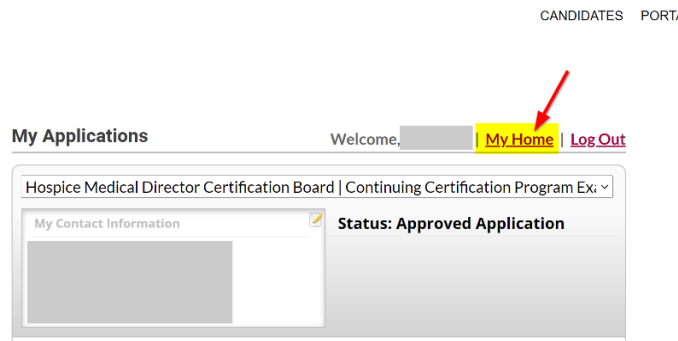
Exam Details

Certification: Continuing Certification Program
Exam Window: 09/27/2021 - 10/29/2021
PSI ID: HMD00028
Exam Date: 09/28/2021
Last Updated: 09/17/2021 2:30 PM

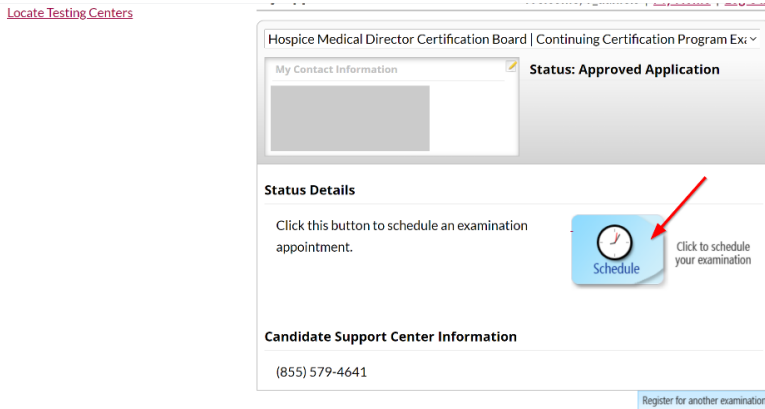
6. Once you log in, select *My Home*.



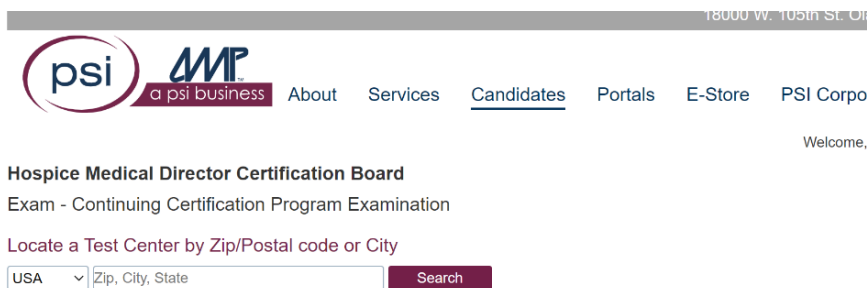
[View Candidate Handbook](#)
[View Sponsor's Website](#)
[Locate Testing Centers](#)



6. On the home screen select the *Schedule* tab.



7. Enter the *Zip Code* where you want to test and hit *Search*.



8. Test centers will populate, then follow the below 4 steps:

1. Select your test center
2. Select a date
3. Choose a time
4. Click the Schedule button

HMDCB Exam Scheduling Guide

Exam: Continuing Certification Program Examination

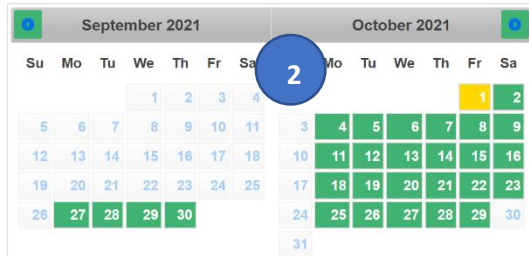
Locate a Test Center by Zip/Postal code or City

USA

- A - 15.24 miles - OLATHE
- B - 17.91 miles - Gladstone - HRB
- C - 126.9 miles - JEFFERSON CITY
- D - 138.54 miles - SPRINGFIELD, MISSOURI
- E - 167.65 miles - Lincoln - HRB

[More](#)

1



2

Morning

9:00 AM

Afternoon

1:30 PM 3:30 PM

Clicking the button below will schedule your appointment. You will be signed up for 10/01/2021 at 9:00 AM at OLATHE. Verify your selections then click the schedule button.

4

Note: Once you schedule your exam, you will receive a Confirmation email from PSI with your exam day details.

Special Accommodations

If you need to schedule [special accommodations](#) for your exam, Complete PSI's [online request form](#) at least **four (4)** weeks prior to your scheduled exam date. Make sure to attach the [Documentation of Disability-Related Needs](#) form to the online request.

Need help scheduling your exam?

Contact HMDCB staff at info@hmdcb.org or call 847-375-6740.