

# **Create an Account User Guide HMDCB**

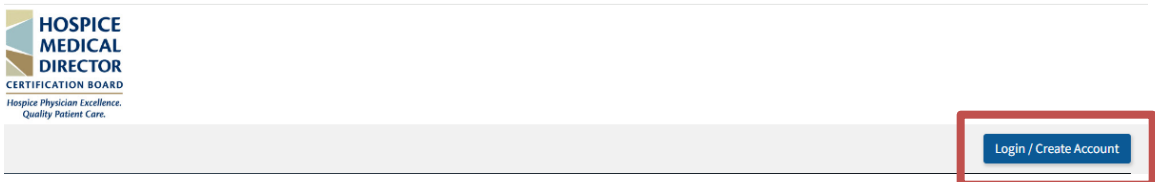
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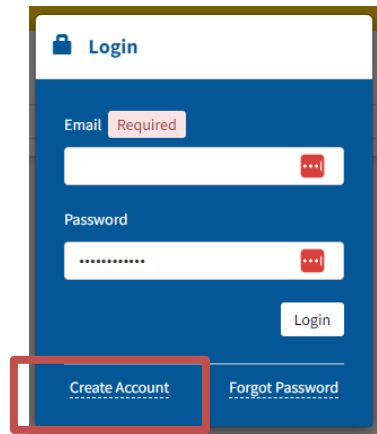
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## Create an Account in the Certification Center

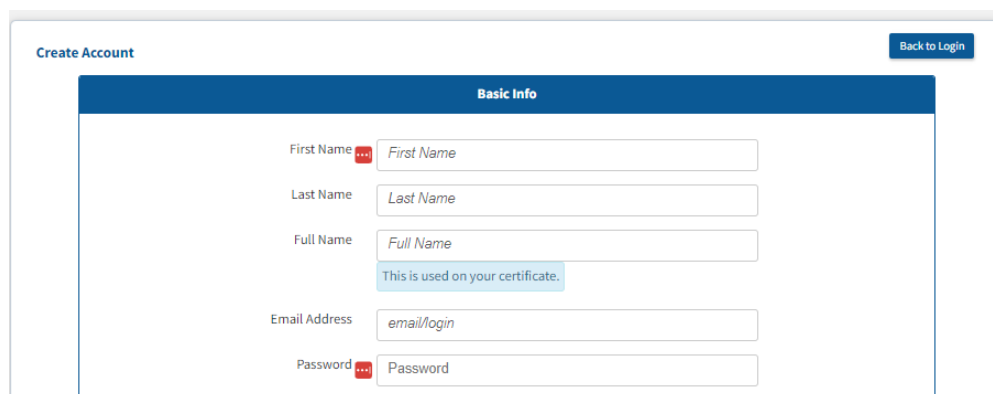
- Visit the Certification Center at [learn.hmdcb.org](http://learn.hmdcb.org)
- **Note:** create an account using the email address HMDCB has on file for you as this will grant you access to all activities. If you create an account using a different email, please message [info@hmdcb.org](mailto:info@hmdcb.org).
- Click the **Login/Create Account** button in the top-right corner.



- A new screen will appear. Select the **Create Account** link in the bottom left corner.



- You will be brought to a new screen and prompted to enter your **name, email, and create a password**. Once complete, scroll down to complete your **profile**.



Create Account Back to Login

**Basic Info**

First Name First Name

Last Name Last Name

Full Name Full Name  
This is used on your certificate.

Email Address email/login

Password Password

- Complete the required **User Profile** fields, then click the **Create Account** button to set up your account.

**User Profile**

Welcome to the HMDCB Certification Center! On this site, you can access the annual longitudinal assessment and other educational activities. Please complete the below information to create or update your user profile.

**Note:** you will be prompted to update your profile information annually. If you have any questions, feel free to contact HMDCB staff at [info@hmdcb.org](mailto:info@hmdcb.org) or call 847-375-6740.

**\* indicates required field**

Preferred Mailing Address\*

Preferred Phone Number\*

Credentials\*

Current Hospice

Primary Position\*

Hospice Location\*

Average Hours Per Week in Hospice\*

Average Daily Census\*

Total Years Practicing as a Hospice Physician\*

Are you HPM board certified?\*

Specialty\*  
 Family Medicine  
 Internal Medicine  
 Other

License Number\*

License Jurisdiction\*

License Expiration Date (MM/DD/YYYY)\*

**Create Account**

Complete all the **required fields** to set up your account and profile page. Click the **Create Account** button once complete.

## Support

If you have any questions or need assistance creating an account, contact HMDCB staff at [info@hmdcb.org](mailto:info@hmdcb.org) or call 847-375-6740.

Staff is available **Monday-Friday from 9-5 pm CT**. All messages will be responded to in a timely manner.